

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, March 15, 2007 – 9:45 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Norman, Poe, Daniel, Fiene, Goglia (for Powell), Hughey, Powers, Shoenfelt (for Haggbloom). CPT Sunny Mitchell, who will be replacing MAJ Goglia, was a guest.

Council of Deans minutes and agendas were distributed for information.

A document on competencies for educating globally competent citizens was distributed. Western will have a representative at the 7 Revolutions Seminar in September.

The Winter Term 2007 report was distributed. There was an increase in enrollment.

SACS guidelines on faculty credentials were distributed. Discussion centered around the suggestion to use terminal qualifications as opposed to terminal degrees. Council members agreed that we should keep the terminal degree and then go to exceptional expertise when needed.

Dr. Evans will follow up on the corrected copies of the work load report.

The issue of enrollment growth goals was discussed, and Dr. Evans indicated we will be required to develop a business plan. Department heads were asked to review the document, as we will be completing a sheet on each initiative. He will send the document electronically to department heads. He added that if enrollment does not grow, the College will receive a bill, which will be deferred a year. At this point, some of our summer enrollments are down, which concerns him. Lengthy discussion followed. The deadline for this assignment is April 5.

A date will be identified for Dr. Burch and Dr. Bowker to meet with the Council.

The Institutional Research admissions reports were distributed and discussed. These reports need to be reviewed prior to Dr. Burch's meeting with the Council, as department heads should have correct data for that meeting.

Brief discussion was held on whether GAP scores are a good indicator of performance. Dr. Evans noted that each program should set specific guidelines for acceptance.

Salary information will be discussed at a meeting on Tuesday. Dr. Evans stressed the importance of salary increases being consistent with evaluations. Justification will be required for increases under 2% or over 6%. March 29 is the deadline for salary increases; therefore, a brief meeting is scheduled for next Thursday to further discuss this issue. Department heads are to submit their recommendations by March 26, after which Dr. Evans will meet individually with each unit head. In addition, he wants to acknowledge any faculty who are "stellar" performers, so department heads need to provide him with those names as well.

Dr. Poe has received the nominations for the outstanding graduate student award, and a recipient needs to be identified.

Military Science has some available scholarships for students with a GPA of 2.5 or above.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary