

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, March 22, 2007 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Daniel, Fiene, Haggbloom, Hughey, Lich, Mikovch, Powell, Powers, Sheeley (for Hughey).

We have been asked to dedicate two classrooms for use by the Department of Public Health. Dr. Evans will check on the usage of 405 and 418. He will also check on a room to be used as an exercise lab. Further discussion was held on space needs across campus.

Information was distributed concerning action agenda funds, particularly for professional development.

Dr. Evans noted that he is receiving two free trials of the publication, *Academic Leader*. He will not continue the subscription unless someone feels otherwise.

Several individuals from the College will be meeting with personnel at the Daviess County Schools to discuss a greater presence in that area.

Dr. Evans encouraged the College's representatives to attend this afternoon's University Senate meeting, as the plus or minus issue is on the agenda.

Brief comments were made on targeting emails to students for summer school.

Visitors will be on campus Friday to look at our data base system. Dr. Evans will forward the email to Council members. He added that UK has not raised questions about the proposed doctorate.

It was agreed that it was not necessary for Dr. Tice to attend a future meeting to talk about the changing role of Student Affairs.

Discussion was held on the TOEFL requirements for ESLI students. Dr. Evans pointed out that he cannot change or waive any requirements if they are in the catalog. He will convene the committee to address this issue. Further discussion followed, and agreement was reached that the College committee meet prior to inviting Dr. Gunderson to a meeting.

Information from Houghton Mifflin was distributed, and it was noted that we have a new representative.

Dr. Poe asked that department heads share with faculty the sample letter for students to give permission to share relevant education records.

Council members agreed that it would be beneficial to invite Bob Edwards to make his presentation regarding creating press releases and other public relations items.

Dr. Evans indicated that a plasma television is being installed in the lobby.

LTC Powell announced that the Golden Knights will be conducting a tandem jump May 1-3. He will forward the packet of information to Council members. He also announced that he is hopeful one or two WKU cadets will be commissioned by the President at the White House.

Dr. Evans will be meeting individually with department heads as they prepare their salary recommendations.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary