

Graduate Council

Minutes

September 11, 2025

List of membership attendees:

Jason Bergner, Johnathan Ross, Kirk Atkinson (Chair), Taryn Guyer (Student Rep), Leslee Tarbett, Stacy Leggett for Wes Cottongim (Policy Committee Chair), Kandy Smith for Jeremy Logsdon (Research Committee Chair), Elnad Jasarevic (Student Rep), Jerry Brotzge, Dan Strunk, Mikhail Khenner, Sukurat Kofoworola (Student Rep), Daniel Keller, Jie-Young Kong, Jessi Thomsen, Whitley Jo Stone (Vice Chair), Erin Warfel (Curriculum Committee Chair), Sara McCaslin (Libraries)

Guests: Jennifer Hammonds, Executive Director for Graduate Studies, Cathleen Webb OCSE Guest, Merrall Price PCAL Guest

- 1) Call to order Atkinson, 3:00 PM
- 2) Previous Meeting Minutes (August 2025)

Motion to approve

1: Thomsen

2: Kong

All approved and motion carried

- 3) Introductions and welcome to new members

- a. Sign-in in sheet

- 4) Committee Reports

- a. Research (Jeremy) No report

- b. Policy (Wes) Draft Proposals

- i. [Bylaws](#)

- ii. [Guidelines](#)

1st reading of bylaws' and guidelines' revisions by Atkinson.

No vote

c. Curriculum (Erin Warfel)

Warfel discussed the submitted changes

Motion 1: Warfel

Motion 2: McCaslin

Discussion: none

Approval: unanimous and motion carried.

5) Other business

a. Graduate Studies

Short update on graduate enrollment and GA financial aid from Hammonds. She also provided a prompt to update admission requirements in CourseLeaf ASAP as students are already being processed and admitted.

6) Calendar and next meeting

7) Adjournment

Motion to Adjourn ~3:15

1: Strunk

2: Tarbett