

Faculty Welfare and Professional Responsibilities/Academic Quality joint meeting  
Report to the Senate Executive Committee  
From: Dr. Patricia Minter (FWPR chair)/Dr. Ann K. Ferrell (AQ chair)

The Faculty Welfare and Professional Responsibilities/Academic Quality met jointly on March 10.

Members present: Heather Strode, Lauren McClain, Sharon Mutter, Sandy Staebell, Francesca Sunkin, Julie Shadoan, Kristie Guffey, Josh Knight, James Line, Travis Esslinger, Patricia Minter, and Ann K Ferrell.

The following motions from the February 2017 meeting of the SEC were discussed:

### **Motion #1**

*“SEC requests that the Faculty Welfare and Professional Responsibilities and Academic Quality committees work jointly to draft a document that captures the discussion from the Special Called meeting of Senate on January 26, 2017. The document will be present to SEC with the intention that the approved document will be forwarded to President Timothy Caboni.”*

The committees will work jointly on this document and submit it to the SEC at the April meeting.

### **Motion #2**

*“SEC requests that the Faculty Welfare and Professional Responsibilities and Academic Quality committees work jointly to thoughtfully consider the syllabus policy (Policy 1.4061 Syllabus Policy).”*

Action item: Revisions to *Policy 1.4062 Syllabus Policy*

Syllabus Policy: We have added an item to the list of “detailed information” that should be included on all syllabi (II.B.1): g. federal mandates that require faculty or student action (e.g. the Americans with Disabilities Act, Title IX/Clery Act). We have added a related resource for this item, a link to suggested language (II.C.): 3. Suggested syllabus language regarding federal mandates that require faculty or student action is available at: [<http://www.wku.edu/syllabusinfo/>].