

Academic Quality Meeting Minutes

Date: January 20, 2026

Location: Zoom

Present:

Missy Travelsted (Nursing Graduate, Chair); Sarah Herbert (Music); Rob Hale (Provost Office); Matt Shake (Psychology); Jennifer Hammonds (Registrar); Brooke Gross (Library); Nadia Khan (Public Health); Gihan Edirisinghe (Business); Nancy Hulan (Education); Jaden Marshall (SGA Representative)

Absent:

Miranda Peterson (Nursing Undergraduate Program, Secretary); Blair Thomas (Political Science)

Guest:

Alicia Pennington (CITL) and Bri Reda (CITL)

1. Call to Order

The meeting was called to order by Missy Travelsted on January 20, 2026, via Zoom. The chair welcomed members and reviewed the agenda.

2. Old Business

At the previous committee meeting on 12-16-2025, a request to consider removing the generative AI tools embedded in WKU platforms was made by Eric Kondratieff. Kathryn Reetzke (history) was scheduled as a guest today but was unable to attend. She agreed that her email of 12/12/2025 could be shared with the committee. She had contacted IT regarding the ability to turn off Copilot on her work computer and was told that it could not be turned off as it was part of the University purchased package. Kathryn's concerns are related to the fact that writing is a requirement for the courses she teaches, how does she meet the required criteria in the face of AI.

Alicia Pennington (CITL) was a guest speaking to AI at WKU:

According to Pennington, the AI options in Blackboard (BB) are only available to faculty.

Pennington clarified that lockdown browser can be used on BB during online testing. The lockdown browser feature allows only BB to be open on the computer during a test. This does not prevent the use of other devices (phones, etc.) by the student during the test. The video feature is only offered with the lockdown browser for online only courses.

AI resources available at WKU:

<https://www.wku.edu/citl/resources/ai/aitools.php>

<https://www.wku.edu/citl/resources/ai/learning-ai.php>

Summary: AI is here to stay and will only expand. It will be nearly impossible to make a blanket statement related to AI in the classroom as we have so many variations and

requirements. As faculty it is necessary to address the ethics of AI use and misuse and how to deal with academic honesty and integrity related to AI. WKU currently has an academic honesty policy, but this needs to be revisited to address AI. The current academic dishonesty policy is run out of Student Affairs. How do we instill critical thinking, ensure students value their education, and move from performance assessments to mastery?

3. New Business

None

4. Next Steps

- Review current resources available from CITL related to AI.
 - Consider follow-up discussion and potential recommendations related to student writing and integrity.
 - Determine appropriate next steps regarding institutional guidance on the use of generative AI tools and updating current academic dishonesty policy to address AI concerns.
 - Alicia Pennington will return to our meeting February 17th.
 - Kathryn Reetzke will attend the meeting on February 17th.
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5. Adjournment

The meeting was adjourned. The next scheduled meeting will be February 17, 2026, at 2pm via Zoom.

Minutes submitted by:

Missy Travelsted

Academic Quality Committee Chair